

September 1, 2016

Ms. Barbara Gower
Pennsylvania Department of Transportation
Engineering and Computing Management Division
Bureau of Design, P.O. Box 3662
Harrisburg, PA 17105-3662

RE: **Existing ECMS Business Partner Requesting DBE Applicant Role**
Registered as **ECMS Business Partner Type**

Business Partner ID: 000000
FID: XX-XXXXXXX

Dear Ms. Gower:

Existing ECMS Business Partner company name is requesting that the Firm's business partner relationship type be modified to include the Disadvantaged Business Enterprise (DBE) Applicant role in addition to the Firm's current roles in ECMS.

Please contact _____ at _____ with any questions regarding this matter.

Very Truly Yours,

President or
Owner or
Partner